Flowchart - Navigating and Resolving Conflict of Interest Issues



Oueensland

circumstances by

contacting the QIC

Integrity Commissioner

impartial mind to a decision

If in doubt, disclose

In making this decision, non-conflicted members may wish to consider factors such as; whether **more information is required**, whether inclusion or exclusion could **impact public trust**, the extent of the conflicted member's **knowledge and experience**, the **local context** of the conflict and decision, or how the board has **decided similar matters** in the past

*SPECIAL FACTORS FOR DISCLOSURE

In some circumstances you may need to disclose **more information** and/or have a **positive duty to act**. This can include circumstances when the **potential outcomes are grave**, inadequate disclosure might **lead non-conflicted members into error**, you have **dual or competing obligations**, or to satisfy a **statutory obligation**

You should be prepared to disclose additional information in situations where you have an interest in an **entity in financial difficulty**, a decision could result in the **public suffering a loss**, you **put forward the proposal** and are **driving the transaction**, or you are in a **position of power such as the Chair**

If acting in a **dual capacity**, you may have further obligations where the matter is **new or unfamiliar**, you have **expertise**, your **conduct** may be a concern, or you stand to **benefit personally**

Queensland Integrity Commissioner (QIC) 'Flowchart – Navigating and Resolving Conflict of Interest Issues', Multi-Member Decision-Making Bodies (13 November 2019) © The State of Queensland.