

Queensland Register of Lobbyists
Registration Form
Integrity Act 2009 (sections 53 and 90)

*** Please note: Before a person or organisation can be registered as a lobbyist on the Queensland Register of Lobbyists, this form must be completed, signed and sent to the Queensland Integrity Commissioner with all relevant statutory declarations.**

Since 1 January 2010, registration requirements have been regulated by the *Integrity Act 2009* (the Act). The Act also requires information about former senior government representatives who undertake lobbying activities to be displayed on the Register.

An application for registration may be refused or an existing registration may be cancelled or suspended on any of the following grounds:

- a. the application includes, or the existing registrant was registered because of, a materially false or misleading representation or declaration;
- b. the entity or a proposed listed person applying for registration has previously failed, or an existing registered entity fails, to comply with obligations under the Lobbyists Code of Conduct or a requirement under chapter 4 of the Act; or
- c. other grounds that the Integrity Commissioner considers sufficient.

PLEASE PRINT CLEARLY

Name of business entity

Do you have an ABN or ACN? (please tick applicable box)

No Yes **▶ If YES, please provide number. (If you have both, give ABN)**

Trading name

Contact officer (e.g. Mr, Mrs, other) Given name/s

Family name

Position

Telephone number

 ()

Fax number

 ()

Postal address

 Postcode

Street address

 Postcode

Web address (optional)

Email

OWNER DETAILS

For businesses that are not publicly listed companies, please provide the names of all the owners, partners or major shareholders in your business, including other businesses or individuals. Please note that, if relevant, this information should match the details in your business listing with the Australian Securities and Investment Commission.

Name

Name

DETAILS OF ALL PERSONS, INCLUDING EMPLOYEES, WHO CONDUCT LOBBYING ACTIVITIES

Please provide the details of any employees, contractors or other persons engaged by you or your organisation to carry out lobbying activities. If you are an individual who is a lobbyist, you will need to provide details about yourself. If you need more space, include on a separate page.

Name	Position	Is this person a former Queensland (State or local) or Commonwealth senior government representative? If yes, indicate cessation date, whether State, local or Commonwealth, and Department or agency.
		No <input type="checkbox"/> Yes <input type="checkbox"/> Date / / Dept
		No <input type="checkbox"/> Yes <input type="checkbox"/> Date / / Dept

STATUTORY DECLARATION - All persons, including employees, who conduct lobbying activities through an organisation must complete the statutory declaration required under the Act. If you are an individual who is a lobbyist, you must also complete a statutory declaration. Please attach the required statutory declaration to the application.

CURRENT THIRD PARTY CLIENT DETAILS - clients that currently retain the services of the business to provide paid or unpaid lobbyist services

Name	Paid services are provided to this client?	
	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>
	Yes <input type="checkbox"/>	No <input type="checkbox"/>

PREVIOUS THIRD PARTY CLIENT/S - clients by whom the business was previously retained to provide paid or unpaid lobbyist

Name

DECLARATIONS

I declare that the information set out in this form is true and correct.

If you are a lobbyist with employees or a lobbyist established as an organisation, please complete this section:

All new employee(s), contractor(s) and person(s) otherwise engaged by the lobbyist to carry out lobbying activities have read and agree to comply with their obligations under chapter 4 of the *Integrity Act 2009* and the Lobbyists Code of Conduct. The new employee(s), contractor(s) and person(s) otherwise engaged by the lobbyist to carry out lobbying activities understand that if the lobbyist, employee, contractor or person contravenes any parts of the Act or the Code or if the Integrity Commissioner finds there are grounds for believing that any of the matters referred to in chapter 4 or set out in the Code has occurred, it may result in the lobbyist, or employee, contractor or person being removed from the Register of Lobbyists.

Name (please print)

Applicant's signature

Position held

Date

Privacy statement: The personal information on this form is collected by the Integrity Commissioner as required under the *Integrity Act 2009* for the primary purpose of fulfilling the requirements of the Act with regard to registration as a lobbyist.

Except as otherwise required or authorised by law, the personal information collected through this form will only be used for registration purposes. Information concerning you, your employees and your clients will be made publicly available for inspection on the Register of Lobbyists located at www.integrity.qld.gov.au. The following personal information may be seen by any person with access to this website:

- the business registration details, including the names of owners, partners or major shareholders, as applicable;
- the names and positions of persons employed, contracted or otherwise engaged by the lobbyist to carry out lobbying activities;
- the names of third parties for whom the lobbyist is currently retained to provide paid or unpaid services as a lobbyist, and whether or not the lobbyist may receive a success fee for these services;
- the names of persons for whom the lobbyist has provided paid or unpaid services as a lobbyist during the previous twelve months; and
- the names of persons who are former senior government representatives within State, Commonwealth and local government.

A lobbyist should only provide personal information about individual clients or employees with the permission of those individuals. A failure to provide all the necessary personal information will, however, prevent the application being considered. Applicants should rely on their own inquiries about the impact of seeking registration on their existing privacy obligations (if any).

Lobbyists are required by law to apply for inclusion on the Register. Lobbyists who are not listed in the Register are prohibited from lobbying government representatives.

Lodgement: Completed forms and statutory declarations can be submitted to the Integrity Commissioner by email to: lobbyistsregister@integrity.qld.gov.au (preferred option). Alternatively, they can be sent by fax to (07) 3224 2326 or posted to:

Register of Lobbyists
Queensland Integrity Commissioner
 PO Box 15290
 City East QLD 4002