

Fact Sheet: Key obligations for new lobbyists registered between 15 May and 30 June 2026

As a registered lobbyist in Queensland, you are required to comply with specific obligations under the Integrity Act 2009 and the Queensland Registered Lobbyists Code of Conduct. Failure to meet these obligations may result in regulatory action by the Queensland Integrity Commissioner which could include suspension or cancellation of your registration.

If you registered as a lobbyist between 15 May 2026 and 30 June 2026, here's what you need to know:

- **Mandatory foundational training:** You must complete mandatory foundational training by 31 August 2026.
- **Extended Timeframe:** Normally, new lobbyists are required to complete the foundational training within two months of registration. However, due to the launch of a new online training system (Learning Management System or LMS) on **1 July 2026**, we are providing additional time to complete the training.
- **Training Details:** Information on how to register for and complete the training is listed on the [foundational lobbyist training page](#).

Transition to a new Code of Conduct

From 1 July 2026, the current Registered Lobbyists Code of Conduct will be replaced with a new Code of Conduct and additional directives approved by the Integrity Commissioner. These changes will update some of your current obligations.

In this document, any changes to the rules are highlighted in blue text to help you prepare.

Your key responsibilities

While waiting for the new training system, it's important to stay informed about your current obligations as a registered lobbyist. Below is a summary of the key responsibilities:

1. Initial contact with representatives¹

When making initial contact with a representative², you must:

- identify yourself as a registered lobbyist currently listed on the Queensland lobbying register (QLR).
- disclose that you are communicating on behalf of a client and the name of your client (the person or organisation you are representing)

¹ 3.2 Registered Lobbyists Code of Conduct

² Representative is defined in section 41 of the Integrity Act to include both government representatives and Opposition representatives.

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- c) provide details of the issue or matter you are lobbying about for your client
- d) disclose the reasons for the approach (eg what outcome are you looking for).

From 1 July 2026, you must also ensure that your clients are listed in the QLR prior to commencing any lobbying activities on their behalf.

Additional requirement for former representatives³

If you are a former representative and less than **two years** have passed since you ceased your role, you must also disclose:

- a) that you are a former senior government representative or a former Opposition representative
- b) when you became a former representative (i.e. the date you finished in your previous role)
- c) that the matter you want to lobby about is not an activity prohibited by section 62 of the Integrity Act (i.e. a lobbying activity relating to your official dealings⁴ in the previous 2 years.)

2. Recording lobbying activities

For every lobbying activity conducted, you must record the following details in the QLR:

- a) your name as the registered lobbyists
- b) whether in arranging the communication, you complied with the requirements of 3.2 of the Code and, if relevant, 3.3 (see requirements listed above)
- c) the date of the lobbying communication
- d) the name of your client
- e) the title and/or name of the government or Opposition representatives present (identifying the Minister/Department/ agency or, in the case of a Member of Parliament, his or her name)
- f) the purpose of communication from a drop-down menu on the QLR

From 1 July 2026, if you are recording the purpose of a lobbying activity as commercial in confidence you must provide a free text description in the QLR for the OQIC. This information will not be publicly available is only for audit and compliance purposes of the OQIC.

³ 3.3 Registered Lobbyists Code of Conduct

⁴ Official dealings, in relation to a person who is a former representative, means any of the following dealings that the person engaged in as part of the person's ordinary duties on a regular basis—

(a) government or Opposition business or activities;

(b) negotiations, briefings, contracts and the making or receipt of representations relating to government or Opposition business or activities.

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3. Monthly reporting of lobbying activities

You must enter all lobbying activities conducted in a calendar month into the Lobbying Contact Register by the 15th day of the following month.

From 1 July 2026, you must complete this reporting within 10 business days of the day the lobbying activity occurs.

4. Updating recorded particulars

If there are any changes to your recorded particulars⁵(e.g., changes to your contact details or client information), you must update the register within 10 business days of the change.

5. Prohibition on election campaign roles

As a registered lobbyist, you are prohibited from performing a substantial role in the election campaign of a political party in Queensland. More information about this probation can be accessed [here](#).

6. Consequences of non-compliance

Failure to comply with your obligations may result in regulatory action by the Queensland Integrity Commissioner, including:

- issuing a compliance notice
- a formal warning
- suspension of your registration
- cancellation of your registration as a lobbyist

More information

If you have any questions you can contact the Queensland Lobbying Registrar at Lobbyist@integrity.qld.gov.au

For more information, visit the Queensland Integrity Commissioner's website: www.integrity.qld.gov.au.

⁵ Recorded particulars, of a registered lobbyist, means the information relating to the lobbyist given to the integrity commissioner under section 50, 52, 65 or 66 of the Integrity Act and recorded on the lobbying register.